

October 11, 2011

Dear Municipality, Borough, Township Representative,

The Luzerne/Schuylkill Workforce Investment Board, Inc. has applied for a National Emergency Grant (NEG) to assist local municipalities with flood recovery and clean up as a direct result of Hurricane Irene or Tropical Storm Lee in September of 2011. The Federal Emergency Management Agency (FEMA) has issued a disaster declaration for many Pennsylvania counties due to heavy rainfall and flooding. The disaster declaration allows the U. S. Department of Labor & Industry to offer assistance in the form of National Emergency Grants under the Workforce Investment Act.

BACKGROUND

- The primary purpose of NEG Disaster projects is **temporary job creation** to provide clean up, restoration and humanitarian assistance to communities that have been affected by a disaster event.
- These applications require verification that the Federal Emergency Management Agency (FEMA) has declared a disaster area eligible for public assistance.
- The initial award will restrict the clean-up period to six months from the date of grant award until there is a subsequent modification (*e.g.*, fully documented plan or other request) that justifies a longer clean-up period.
- Eligible applicants for Disaster projects are limited to **public property**.

USE OF DISASTER NEG FUNDS:

- To provide temporary disaster employment not to exceed six months (or 1,040 hours) for any single event.
- To provide supportive services to temporary workers.
- To perform demolition, cleaning, repair, renovation and reconstruction of damaged and destroyed **public** structures, facilities and lands, located within the designated disaster area, as defined in the grant award document.
- To provide employment-related assistance for participants who require help in returning to the workforce after completion of temporary employment.

If you believe you have restoration projects that are directly related to Hurricane Irene or Tropical Storm Lee, please notify our office with a letter of intent on official letterhead, and complete the attached NEG form with a description of the project(s) for consideration and possible funding reserve. You may mail the information to L/SWIB, 22 E. Union St., Suite 115, Wilkes Barre, PA 18701; email to information@lswib.org or fax to (570) 970-4050. **Due to time constraints, deadline to submit projects is Tuesday, October 18, 2011.**

If you have any questions, you may contact Trina Moss, Projects Coordinator, at (570) 822-1101, ext. 297 or by email: trinamoss@lswib.org.

Sincerely,



Lucyann Vierling, Executive Director
Luzern/Schuylkill WIB, Inc.

**NATIONAL EMERGENCY GRANT
PENNSYLVANIA FLOOD 2011**

Project Title: _____

Please complete for each project

Municipality/City/Borough/Township Name: _____

Contact Name: _____

Address: _____

Telephone Number/Cell Number: _____

Fax Number: _____

Email Address: _____

1) Description of damage to **public property** as a result of storm damage, which may include flooding of streams, creeks, river banks and blocked storm drains:

2) Estimated Manpower (#hours) needed to complete this project: _____

3) Do you have the equipment necessary to complete this project: YES____ NO____
(e.g. chain saws, weed wackers, shovels, rakes, etc.).

- If **yes** please list what resources you have available:

4) Do you have heavy equipment needed to complete this project? YES____ NO____
(e.g. backhoe, dump truck).

- If **yes** please list what resources you have available:

Note:

- Municipality/City/Borough/Township must provide a **PNDI Report of Project** within 48 hours of submission of project
- Restroom facility or Porta-Potty will be the responsibility of the Municipality/City/Borough/Township
- All equipment provided by the Municipality/City/Borough/Township will be considered In –Kind contribution to the project
- If equipment is provided through the grant, it will be picked up at the end of the project